

Family Legacy Productions' Guide for Watching Your Movie and Giving Notes



1685 38th Street, Suite C7
Boulder, CO 80301
(303) 835-8270

1416 Forest Avenue
Wilmette, IL 60091
(773) 263-1169

www.familylegacypro.com

1. We will email you a link to your movie. Make sure that you copy the entire web address into your browser. We recommend using Firefox to watch your movies. You can download it here if you don't already have it: <http://www.mozilla.com/en-US/products/download.html>

Because your movie will be a large file, depending upon your internet speed it may take awhile for it to fully load. We suggest that you open the link, let most of the movie load in the window (the progress bar will show it is loading by a moving grey line), and then watch the movie. Again, depending on your connection speed and the length of your movie, this might take anywhere from 10 minutes to a couple of hours. If you attempt to watch the movie before it is loaded, it may stop and start which will make your viewing experience less than optimal.

If you want to download your movie and save it to your computer you can use QuickTime Pro which is available to purchase for \$29.99: <http://www.apple.com/quicktime/pro/>.

If you decide to download the movie, you will need to let it download entirely, then click on the furthest triangle on the right-hand corner of the movie window and then select the option "save as Quicktime movie." You will only be able to select this option if you have Quicktime Pro and let the movie load completely. If you download the movie, then you will be able to watch it on your computer without being connected to the internet.

2. We suggest that you watch your movie(s) at least twice before giving us your feedback. The first time that you watch watch for pure enjoyment—there will be a lot to take in. On the second viewing watch it with a more critical eye.

As you watch the second time, especially look for errors in spelling of names, titles, dates and any music that takes you out of the movie. There will be a time code on the right corner of your movie that will look like this "TCG +01:00:00:00. It's very helpful for us if you give us notes on where we need to make changes with the timecode you see on the screen at the moment you notice something you want us to change. For example,

01:00:53:12 "Laura Czarnecki" should be "Lara Czarnecki"

01:01:02:56 Music seems too busy, should be more muted during the story of emigration

3. On the second viewing also consider what may be missing. This is the time to tell us about any photos, documents or important stories that should be included or emphasized more. Remember this is your chance to make changes to the movie before they are output to DVD. Once they are on DVD, it will be very expensive to make further corrections, so please take the time to watch your movie(s) carefully.



4. We request that you give us your feedback within **two weeks** of receiving the link to your movie(s). We plan the production schedule with this time frame and your prompt feedback will help keep the editing on schedule. If for some reason (illness, travel, internet trouble, etc.) you know you will be unable to get back to us in this timeframe, please let us know immediately when you plan to watch it and get back to us so we can plan accordingly.

Once you have watched your movie(s) more than once, schedule a feedback session with Arielle or whichever producer you have been working with. At that time we will also arrange to gather any more photos or documents that should be included in the final version of the movie based on your suggestions. If you have no major changes to make, then we will output the movie(s) to DVD at this point. If you do have some major suggestions, ideas, or more images/home movies to add, we will most likely do another set of revisions and send you a new link to watch the revised movies online before outputting to DVD.

1685 38th Street, Suite C7
Boulder, CO 80301
(303) 835-8270

1416 Forest Avenue
Wilmette, IL 60091
(773) 263-1169

www.familylegacypro.com